



"Work is Worship"
Desbhakt Babasaheb Bhausaheb Khanjire Shikshan Sanstha's
NIGHT COLLEGE OF ARTS AND COMMERCE, ICHALKARANJI.
Re-accredited by NAAC "B++" Grade
Affiliated to Shivaji University, Kolhapur



18/324, the Ichalkaranji Industrial Estate, Ichalkaranji- 416115.Tal-Hatkanangle Dist. Kolhapur (M.S.) INDIA

Date: 02/05/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC) **(Academic Year-2022-23)**

Meeting Notice

All the members of Internal Quality Assurance Cell-IQAC are informed hereby that a meeting of IQAC is going to be held on Saturday, 06/05/2023 at 5.00 pm in IQAC chamber. All the members are requested to attend the same and share your ideas for quality enhancement of the institution.


Dr. Ravikiran Kore
(Coordinator, IQAC)

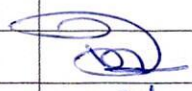
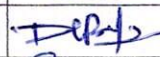
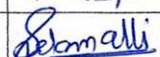
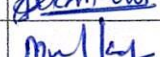

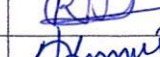

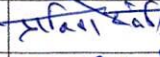
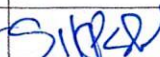
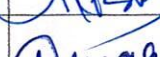



Chairperson
Dr. Nare P. D.
Principal,
Night College of Arts & Commerce
Ichalkaranji.

Agenda of the Meeting:-

- Agenda No.1:** To confirm the proceedings and minutes of previous IQAC meeting held on 10/12/2022.
- Agenda No.2:** To take review of submission IIQA.
- Agenda No.3:** To take review of SSR submission for the NAAC 4th Cycle accreditation.
- Agenda No.4:** To take review of submission of Document Validation and Verification (DVV) documents to NAAC.
- Agenda No.5:** To conduct meeting of Head of the Departments, Criterion Head and IQAC for orientation of faculties for NAAC accreditation process
- Agenda No.6:** To take review of student's participation in various sports competition, cultural events and diverse activities organized by all departments and gymkhana committees.
- Agenda No.7:** To take note of organization of State level, National level workshop, Seminar, sport competition etc.
- Agenda No.8:** To take review of meetings of Alumni Association and Parent Teacher Association for the year 2022-23.
- Agenda No.9:** To take review of work done for slow and advanced learners.

- Agenda No.10:** To take note of mentorship scheme for personal and career counseling.
- Agenda No.11:** To take note of activities conducted on cross cutting issues.
- Agenda No.12:** To take review of work done under proposed best practices
- Agenda No.13:** To take note on requirement and purchase of equipments and physical facilities in institute in current academic year.
- Agenda No.14:** To take note of e-content developed by faculties in their respective subject.
- Agenda No.15:** To take note of the programmes conducted by various departments on various genders sensitive issues.
- Agenda No.16:** To take note about the Green Audit and Energy Audit conducted for the year 2022-23.
- Agenda No.17:** To collect the required documents from all Departments and Gymkhana Committees for preparation and submission of AQAR 2022-23.
- Agenda No.18:** Any other issue with permission of chairperson

IQAC Member List

Sr. No.	Name of the member	Designation	Signature
1	Principal Dr. P.D. Nare	Chairperson	
2	Dr. D. B. Birnale	Teachers' Representative	
3	Dr. S. A. Paudmal	Teachers' Representative	
4	Dr. M. R. Mundkar	Teachers' Representative	
3	Dr. R. V. Sapkal	Teachers' Representative	
5	Dr. G. B. Khandekar	Teachers' Representative	
6	Shri. Pravin Prakash Khanjire	Management Representative	
7	Shri. S. N. Patel	Office Superintendent	
8	Miss. Tarrannum Kausar M. Ansari (B. A. III)	Student's Representative	
9	Shri. Ramchandara Nimankar	Alumni Representative	
10	Shri. Dipak Balnath Rawal	Industrialist Representative	
11	Dr. R. L. Kore	IQAC -Coordinator	



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Date: 06/05/2023



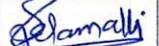




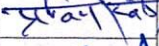

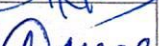


INTERNAL QUALITY ASSURANCE CELL (IQAC)
(Academic Year-2022-23)

The meeting of IQAC was held on Saturday, 06/05/2023 at 5.00 pm in IQAC chamber. The following members of the cell were present for the meeting.


Dr. Ravikiran Kore
(Coordinator, IQAC)


Dr. P. D. Nare
Principal,
Night College of Arts & Commerce
Ichalkaranji

IQAC Meeting Attendance

Sr. No.	Name of the member	Designation	Signature
1	Principal Dr. P.D. Nare	Chairperson	
2	Dr. D. B. Birnale	Teachers' Representative	
3	Dr. S. A. Paudmal	Teachers' Representative	
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10	Shri. Dipak Balnath Rawal	Industrialist Representative	
11	Dr. R. L. Kore	IQAC -Coordinator	

The Chairperson Dr. P. D. Nare welcomed the IQAC members. Dr. R. L. Kore IQAC - Coordinator presented a review.



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Date: 08/05/2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Academic Year-2022-23)

Minutes of the Meeting

The following is an account of the minutes taken at the IQAC meeting held in the IQAC chamber on Saturday, 06/05/2023 at 5.00 pm. The detailed discussion as per agenda and resolutions passed in the meeting are as follow:

- Agenda No.1:** To confirm the proceedings and minutes of previous IQAC meeting held on 10/12/2022.
- Resolution No.1:** Proceedings of previous meeting dated 10/12/2022 was read out by Dr. R. L. Kore and with consent of all members of the cell, the proceeding was confirmed unanimously.
- Agenda No.2:** To take review of submission IIQA.
- Resolution No.2:** Institutional Information for Quality Assessment-IIQA was successfully uploaded on NAAC website on 31st December 2022 as per prescribed format and guidelines given by NAAC.
- Agenda No.3:** To take review SSR submission for the NAAC 4th Cycle accreditation.
- Resolution No.3:** Self Study Report- SSR was successfully submitted on NAAC website on 16th March 2023 as per prescribed format and guidelines given by NAAC.
- Agenda No.4:** To take review of submission of Document Validation and Verification (DVV) documents to NAAC.
- Resolution No.4:** All the queries in the process of Document Validation and Verification (DVV) were cleared successfully.
- Agenda No.5:** To conduct meeting of Head of the Departments, Criterion Head and IQAC for orientation of faculties for NAAC accreditation process and Peer Team Visit.

- Resolution No.5:** It was decided to conduct meetings between Head of the Departments, Criterion Head and IQAC as per requirement to face NAAC accreditation process and Peer Team Visit.
- Agenda No.6:** To take review of student's participation in various sports competition, cultural events and diverse activities organized by all departments and gymkhana committees.
- Resolution No.6:** It was observed that student's participation in various sports competition, and activities organized by all departments and gymkhana committees was satisfactory. However, student's participation in cultural events was not-satisfactory. It was resolved to increase student's participation in cultural events.
- Agenda No.7:** To take note of organization of State Level, National level Workshop, Seminar, Sport Competition etc.
- Resolution No.7:** National Level Poetry Recitation Competition was organized by Department of Marathi on 24th September 2022. One day workshop on the theme of "New Trends of Digitalization in Indian Banking Sector" was organized by department of Economics under Lead College scheme on dated 08/10/2022. One day workshop on the theme of "Physical Fitness for Army and Police Recruitment" was organized by Department of Physical Education & Sport under Lead College scheme on dated 15/10/2022. Inter-Zonal Tournament Kho-Kho (Men) under Shivaji University was organized on 15th & 16th November 2022 by Department of Physical education & Sport. West Zone Shivaji University Kho-Kho (Men) Team Practice Camp was organized by Department of Physical education & Sport from 21/12/2022 to 01/01/2023. All India Inter University Kho-Kho (Men) Team Practice Camp was organized by Department of Physical education & Sport from 01/03/2023 to 09/03/2023.
- Agenda No.8:** To conduct meetings of Alumni Association and Parent Teacher Association for the year 2022-23.
- Resolution No.8:** Meeting of Alumni association was organized on dated 05/05/2023 for strengthening the relationship between all stakeholders of the institute. It was decided to conduct meetings of Parent Teacher Association for

the year 2022-23 on dated 13/05/2023 for strengthening the relationship between parent and teacher.

Agenda No.9: To take review of work done for slow and advanced learners.

Resolution No.9: All the departments conducted extra remedial classes for slow learners and extra coaching classes to advanced learners as per time table prepared by each department. It was decided to intensify efforts taken by all departments for the development of slow and advanced learners in next academic year also.

Agenda No.10: To take note of mentorship scheme for personal and career counseling.

Resolution No.10: Mentorship scheme was successfully implemented for counseling students as per their personal problems and career goals. Near about 35 students for each faculty members were allotted. Each mentor remained in contact with all allotted students throughout the year and provided guidance to students as per their requirements.

Agenda No.11: To take note of activities conducted on cross cutting issues.

Resolution No.11: All departments conducted various activities like special lecture program, Seminar, workshop etc. on cross cutting issues given in prescribed syllabus. Some important activities like lecture program on Rethinking Tourism on 01/10/2022, lecture program on Ozone for life on 17/09/2022, lecture program on Opportunities & challenges in Geography, workshop on "New Trends of Digitalization in Indian Banking Sector" on dated 08/10/2022, workshop on "Physical Fitness for Army and Police Recruitment "on 15/10/2022 etc. It was decided to conduct more such activities on cross cutting issues in next academic year also.

Agenda No.12: To take review of work done under proposed best practices

Resolution No.12: Following two best practices were selected for the year 2022-23 and work done under these best practices was as below: **1) Environment Consciousness with Eco-friendly College Campus-** Lecture program, workshop, camp on various topic related to environmental awareness were organized by various departments e.g. lecture program on Rethinking Tourism on 01/10/2022, Ozone for life on 17/09/2022, Eco-friendly Ganesh Statue Making Workshop on 30/08/2022, Participation in Idol Donation camp on 05/09/2022, participation in

Plastic Free India Drive on 16/10/2022, Cleanliness Camp on 25/09/2022. Environmental Audit, Green Campus Audit and Energy Audit were conducted on 31/01/2023 by Dr. H. T. Jadhav, Director. AMGOL, Vathar, Certified Energy Auditor, Reg. No EA-3023. 2) **Nurturing Social Responsibility among Student through Extra-Curricular and Extension Activities-** Lecture program, workshop, camp on various topic related to nurturing social responsibility among Student were conducted by various departments e.g. participation in National flag distribution under Har Ghar Tiranga Drive on 12/08/2022, E-Crop inspection on 22/08/2022, lecture program on Voters Day on 25/01/2023 lecture program on Youth Day 13/01/2023, lecture program on NNS day on 24/09/2022, Cleanliness Camp on 08/06/2022.

Agenda No.13: To take note on requirement and purchase of equipments and physical facilities in institute in current academic year.

Resolution No.13: Following major equipments were purchased in the academic year 2022-23, Viz.: LCD/LED Monitor/PC-05, Printer with scanner-02, Scanner-01 and number of sport equipments.

Agenda No.14: To take note of e-content developed by faculties in their respective subject.

Resolution No.14: All the faculty have prepared PPT as per syllabus and used it regularly in lectures. Some faculties have prepared blog and developed YouTube Chanel also which is helpful for students for better understanding of the topic. It was resolved to make compulsion for all faculties to develop such e-content and use it in regularly in teaching learning process.

Agenda No.15: To take note of the programmes conducted by various departments on various genders sensitive issues.

Resolution No.15: Women cell organized various events on gender sensitive issues, e.g. wall paper on the occasion of International Women Day on 08/03/2023, Food, Rangoli and Mehendi Competition on the occasion of Annual Function Day on 13/04/2023. It was resolved to organize more specific activities related with gender issue in next year.

Agenda No.16: To take note about the Green Audit and Energy Audit conducted for the year 2022-23.

Resolution No.16: Environmental Audit, Green Campus Audit and Energy Audit were conducted on 31/01/2023 by Dr. H. T. Jadhav, Director. AMGOI, Vathar, Certified Energy Auditor, Reg. No EA-3023.

Agenda No.17: To collect the required documents from all Departments and Gymkhana Committees for preparation and submission of AQAR 2022-23.

Resolution No.17: It was decided to notify all faculties to submit all required documents of all Departments and Gymkhana Committees for preparation and submission of AQAR 2022-23 before the end of second term.

Agenda No.18: Any other issue with permission of chairperson

Resolution No.18: With permission of the chairperson, it was discussed and unanimously resolved to update the college website regularly as per NAAC guidelines.

Adjournment: The meeting was adjourned by IQAC Chairperson after vote of thanks proposed by the Coordinator.


Dr. Ravikiran Kore
(Coordinator, IQAC)


Chairperson
Dr. Nare P. D.
Principal,
Night College of Arts & Commerce
Ichalkaranji.